



DEPARTMENT OF SOCIAL SERVICES

*3433 South Higuera Street, Post Office Box 8119
San Luis Obispo, California 93403-8119*

TO: Board of Supervisors

FROM: Leland W. Collins, Social Services Director

DATE: May 20, 2014

SUBJECT: Request for Relief from Accountability

Recommendation

It is recommended that your Board approve a Request for Relief from Accountability in the amount of \$13,109.67 for the current quarter.

Discussion

State Fiscal Manual Section 25-480 and Government Code Section 25257 require the Department of Social Services to obtain Board approval for discharge of accountability for debts owed as the result of the overpayment of public assistance benefits. Since Welfare and Institutions code 10850 requires that the names of individuals be held confidential, the Department is providing a summary by program of these debts.

Rules and regulations governing aid payments are complex, change frequently and mandate that certain overpayments cannot be billed. The State Manual of Policies and Procedures for Eligibility and Assistance Standards (MPP EAS) Regulation 44-350.161[b] and 44-352.3 state that no further collection efforts shall be made if the county determines that the cost to collect the overpayment exceeds the amount to be recovered, if the debtor dies, if the debtor is unable to locate or if the debtor undergoes Bankruptcy.

The current Relief of Accountability covers the January through March 2014 quarter case cleanup. The Department has pursued all available means of collection including (if applicable) monthly billing, repayment agreements, benefit reductions and tax intercept. After a lengthy timeframe of collection attempts, these amounts were determined as appropriate to be written off.

Other Agency Involvement

None.

Financial Considerations

This request for relief is for a combination of CALWORKS, Food Stamps and General Assistance debts. The total amount from which the Department is requesting relief is \$13,109.67 for 72 total debts.

Of these 72 debts we have identified:

CALWORKS – 21 debts totaling \$2,827.00 with a County share of cost of \$84.81.

Food Stamps – 25 debts totaling \$1,670.18. There is no County share of cost for Food Stamps.

General Assistance – 26 debts totaling \$8,612.49. General Assistance is 100% County funded.

Results

By relieving the Department of the requested \$13,109.67, collection staff will be released from the task of reviewing and maintaining records of debts that are no longer collectable for the aforementioned reasons.



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PUBLIC WORKS

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April 14, 2014

TO: Dan Buckshi, County Administrator

FROM: John Diodati, Department Administrator *JD*

VIA: Dave Flynn, Deputy Director of Public Works *DF*

SUBJECT: FY 13-14 Third Quarter Report - Request for Relief from Accountability

Summary

The Public Works Department requests relief from accountability for water charges that have been determined non-collectible. This action will remove non-collectible balances totaling \$474.35 as outlined on Attachment A.

Discussion

We are asking for relief from accountability for delinquent water charges in the amount of \$474.35.

Our normal collection procedure for delinquent water charges is to shut off water service until the delinquent bill is paid. If a customer is a tenant and no longer resides at the service address, every effort is taken to locate the customer using all contact information that is available. If the customer is the owner of the property, the unpaid charges are placed on the property tax bill for collection. We are asking for relief from accountability for those water accounts we were unable to collect on.

Other Agency Involvement

The Administrative office presents this item for approval to the Board of Supervisors and the Auditor-Controller's office processes the journal entry to adjust the accounts receivable balance in each fund.

Financial Considerations

These non-collectible accounts have a relatively insignificant impact on the funds involved.

Desired Results

Removal of these non-collectible accounts from accounts receivable will increase efficiency for accounting processes.

File: CSA 10A, CSA 16, CSA 23

ATTACHMENT A

PUBLIC WORKS DEPARTMENT 2013-14 Request for Relief from Accountability

Fund 2501500000

| |
|-----------------|
| CSA 10A - WATER |
|-----------------|

| Account | Amount |
|---------|----------|
| 18789 | \$130.94 |
| 19355 | \$61.90 |

TOTAL FOR FUND 2501500000

\$192.84

Fund 2502500000

| |
|----------------|
| CSA 16 - WATER |
|----------------|

| Account | Amount |
|-----------|---------|
| 17538 | \$15.50 |
| 18891 | \$17.00 |
| 18941-002 | \$45.50 |
| 19003 | \$30.84 |
| 19006 | \$87.50 |
| 19065 | \$5.84 |
| 19268 | \$23.34 |
| 19362 | \$7.50 |
| 19521 | \$8.00 |

TOTAL FOR FUND 2502500000

\$241.02

Fund 2503501000

| |
|----------------|
| CSA 23 - WATER |
|----------------|

| Account | Amount |
|---------|---------|
| 18416 | \$40.49 |

TOTAL FOR FUND 2503501000

\$40.49

TOTAL FOR ALL FUNDS

\$474.35
